



INTERNATIONAL EUROPEAN UNIVERSITY

APPROVED

Academic Council of the International
European University

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REGULATIONS ON THE COMPETITION STUDENT RESEARCH PAPERS AT THE INTERNATIONAL EUROPEAN UNIVERSITY

Kyiv – 2022

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1. GENERAL PROVISIONS

1.1. This Regulation regulates the procedure for conducting the All-Ukrainian competition of student scientific works in the fields of knowledge and specialties in the PRIVATE INSTITUTION OF HIGHER EDUCATION "INTERNATIONAL EUROPEAN UNIVERSITY" (hereinafter referred to as the Competition).

1.2. The competition is held annually in order to find and support talented students, involve them in active scientific activities, and provide them with opportunities for self-realization.

1.3. The Competition is open to applicants of all forms of education who receive higher education with a bachelor's and master's degree (hereinafter referred to as students), including foreign students and stateless persons studying at the PRIVATE INSTITUTION OF HIGHER EDUCATION "INTERNATIONAL EUROPEAN UNIVERSITY" (hereinafter referred to as the University).

1.4. Completed scientific works of applicants for higher education of the University, performed on the basis of independently conducted research in scientific areas: humanities and arts, social sciences, technical sciences, health care, are submitted to the Competition.

1.5. During the Competition, personal data is processed in accordance with the requirements of the Law of Ukraine "On Personal Data Protection".

2. PROCEDURE FOR ORGANIZING AND CONDUCTING THE FIRST ROUND AND PARTICIPATION IN THE SECOND ROUND OF THE COMPETITION

2.1. The organization and conduct of the first round of the Competition, in compliance with the requirements of this Regulation, is carried out by the Organizing Committee of the University. By the order of the Rector, the Competition Commission is approved as part of the Organizing Committee and subcommittees in the fields of knowledge, specialties (specializations), the departments that organize the submission of scientific papers to the Competition and the terms of the first round of the Competition are determined.

2.2. The competition commission and the organizing committee of the first round of the Competition are headed by the Vice-Rector for Scientific and Pedagogical Work of the University. The chairman has deputies and a secretary of the organizing committee. Members of the organizing committee are directors of Educational and Scientific Institutes, representatives of the student parliament, etc. The competition commission consists of leading scientific and pedagogical workers of the University,

actively carry out scientific and publication activities in the relevant scientific areas.

2.3. To organize and conduct the Competition, subcommissions are formed from the members of the competition commission in the scientific areas specified in clause 1.3. of this Regulation.

2.4. Competition subcommissions:

- appoint reviewers for competitive works;
- consider at their meetings the peer-reviewed papers in the relevant scientific areas;
- summarize the results of the Competition in the relevant industries and specialties and determine the works that won prizes in terms of the number of points - I, II, III place.

2.5. When organizing and conducting the Competition, the heads of the relevant departments (clause 2.1.) are assigned the following main responsibilities:

- organization of work on the preparation of scientific works by students for participation in the Competition and providing them with appropriate scientific, methodological and organizational assistance;
- organization of preparation of students-winners of the first round of the Competition for participation in the final conferences, in particular, ensuring the holding of relevant scientific seminars at the departments, where students have the opportunity to make reports on the topics of work.

2.6. Participants of the Competition may, within ten days after the announcement of the results of the first round, submit an appeal in the form of a written application to the Vice-Rector for Scientific and Pedagogical Work regarding the bias of the evaluation of the scientific work prepared by them. To ensure an objective consideration of the appeal, by order of the Vice-Rector for Scientific and Pedagogical Work, an appeal commission is created, which is headed by the director of the relevant institute. Members of the Appeal Commissions are appointed scientific and pedagogical workers who are actively engaged in scientific work in the relevant scientific direction of the Competition and were not members of the relevant subcommittee and supervisors of works who took part in the Competition.

2.7. The Appeal Commission within three working days from the date of receipt of the application shall make a decision, which shall be recorded in the minutes of its meeting, which shall be provided to the applicant.

3. REQUIREMENTS FOR COMPETITIVE SCIENTIFIC PAPERS

3.1. The competition is held annually within the terms determined by the order of the rector.

3.2. Independently prepared scientific works of higher education applicants in fields of knowledge, specialties (specializations) are submitted to the Competition. Scientific works must be exploratory in nature, not have awards of the National Academy of Sciences of Ukraine and state authorities, other competitions.

3.3. One scientific work can have no more than two authors if they have a common topic of scientific work, materials and one scientific supervisor.

3.4. Originals of scientific works of higher education applicants, drawn up in accordance with the following requirements, are submitted to the Competition:

the text is printed in Times New Roman font, line spacing 1.5, font size 14, A4 sheet, margins: left - 30 mm, right - 10 mm, top and bottom - 20 mm each; A scientific work must have a title page (only code and title of the work), content, introduction, sections, conclusions, list of references and abstract (*Appendix 1.*), which indicates the relevance, purpose, tasks, research methodology used and general characteristics of the work;

the scientific work must contain references to sources of information in case of using ideas, statements, information received by other persons;

the total volume of the work should not exceed 30 pages without taking into account appendices and the list of literature sources;

drawings and illustrations attached to the work must be arranged on an A3 or A4 sheet.

Scientific papers are submitted in printed form and on electronic media.

3.5. Scientific work should contain:

- introduction, which reveals the relevance of the topic, purpose and objectives of this study;
- the main part, which presents the main provisions of this study, with references to information sources;
- conclusions, where the main results of the study are presented, and promising directions for further research;
- References.

3.6. On the title page of the competition work, instead of the surname, initials of the author and supervisor, the corresponding cipher is indicated (cipher - no more than two words).

3.7. In a separate envelope under the same cipher, information about the author and scientific supervisor of the work is provided (*Appendix 2*).

3.8. Evaluation of works and determination of winners is carried out according to the methodology that meets the criteria of reviewing approved by the Ministry of Education and Science of Ukraine (*Appendix 3*). The decision to determine the winners is made by the University Competition Commission at the meeting by open voting by a majority of votes in the presence of at least 2/3 of the composition of the commission. In case of an equal number of votes of the members of the competition commission, the vote of its chairman is decisive.

The decision on the winners of the competition is formalized by the relevant protocol.

3.9. If signs of academic plagiarism are found during the review of a scientific work, the competition commission separately considers this issue and by its decision:

– confirms the fact of academic plagiarism and withdraws the relevant scientific work from the Competition and informs the participant of the Competition about this fact;

– does not confirm the fact of academic plagiarism and allows the relevant scientific work to further participate in the Competition.

4. SUMMING UP THE RESULTS OF THE FIRST ROUND OF THE COMPETITION

4.1. The University Competition Commission approves the list of winners of the first round of the Competition and recommends that scientific works that took I and II places (no more than three works) with properly executed accompanying documents be sent for participation in the second round of the Competition to basic universities. The winners of the University Competition are considered to be applicants for higher education, whose works have been awarded with diplomas of I, II, III degrees.

4.2. The number of students-winners of the Competition is determined in the following ratio: 1 person is awarded with a diploma of the first degree, no more than 2 people of the II degree, no more than 3 people of the III degree.

4.3. Works that took I-II places (up to 3 works in each field, specialty) are sent to the second round of the All-Ukrainian competition of student scientific works in fields of knowledge and specialties to basic institutions of higher education within the period determined by the organizers of the Competition.

4.3. The winners of the Competition, awarded with diplomas of I, II and III degrees, have advantages when entering postgraduate studies (internship), sending for internships in leading higher education institutions of Ukraine or abroad, awarding personal scientific scholarships, recommendations for participation in International scientific and practical conferences.

4.4. The winners of the competition can be awarded with special prizes, cash prizes of the University, charitable foundations, sponsors, etc.

4.3. The results of the Competition are covered on the web-page of the University, rating lists and reviews of competition works are published.

5. FINAL PROVISIONS

5.1 The Regulations are put into effect by the order of the Rector after approval by the Academic Council of the University. Changes and additions to this Regulation can be made by the relevant order of the Rector.

5.2 Control over the fulfillment of the requirements of this Regulation is carried out by the Vice-Rector for Scientific and Pedagogical Work.

ABSTRACT1

Work code _____

Relevance _____

Purpose _____

Tasks of scientific work _____

The research methodology used _____

General characteristics of scientific work

Structure of the work _____

Scope of work _____

Number of circuits _____

Number of tables _____

Number of scientific sources used _____

Keywords² _____

¹ The text of the abstract should be concise and reflect the main content of the work.

² At the end of the abstract, a set of keywords (stable terminological phrases) used in the scientific work and determining its subject matter is given. The total number of keywords should be at least three, but not more than ten. Keywords are presented in the nominative case, printed in a line, separated by a comma.

VIDOMOSTI
about the author (authors) and scientific supervisor of the scientific work

« _____ »
(cipher)

Author

Supervisor

1. Surname _____

2. Name (in full) _____

3. Middle name (in full) _____

4. Full name and

Location of the higher education institution

of the institution where the author studies:

International European University

5. Faculty (Institute) _____

6. Course (year of study) _____

7. The results of the work have been published

Academic title _____

(year, place, name of publication)

8. The results of the work were implemented

(year, place, form of implementation)

9. Phone, e-mail _____

Supervisor

(signature)

(surname and initials)

Author of the work

(signature)

(surname and initials)

By the decision of the competition commission of the International European University

(name of the higher educational institution)

Student _____ Recommended for participation in

(surname, initials)

in the second round of the All-Ukrainian Competition of Student Scientific Works on _

(name of the field of knowledge, specialty, specialization)

Chairman of the Competition Commission _

(signature)

(surname, initials)

_____ 20 ____ Year

REVIEW
for scientific work _____ submitted to the
Competition (code)

with _____
(name of the field of knowledge, specialty, specialization)

No · s/p	Characteristics and Criteria for Evaluating a Manuscript of a Scientific Paper	Rating assessment. The maximum number of points (per 100- point scale)	Points
1	Urgency of the problem	10	
2	Novelty and originality of ideas	15	
3	Research methods used	15	
4	Theoretical scientific results	10	
5	Practical orientation of the results (documentary confirmation of the implementation of the results of the work)	20	
6	Level of use of scientific literature and other sources of information	5	
7	Degree of independence of work	10	
8	Quality of design	5	
9	Scientific publications	10	
10	Disadvantages of the job (explanation of the reduction of maximum points in points 1-9):		
10.1			
10.2			
10.3			
....			
Sum of points			

General conclusion _____
(recommended, not recommended for participation in the second round of the
Competition)

Reviewer _____
(signature) (full name, place of work, position, academic degree)

_____ 20____ Year